

## MUNICIPALITY OF BRYSON

Regular meeting of the Bryson Municipal Council held on March 02, 2026 at 7 p.m. at the municipal office located at 833 Principale Street, Bryson (Quebec).

Present Joanne Ralston, Mayor and Councillors, David Miljour, Marc Gauthier and Gerald Stewart

Also present: Vanessa Dagenais, the Director General and Clerk-Treasurer.

Absent; Serge Lance

A quorum was met and Mayor Ralston presided over the meeting.

### 1. OPENING OF THE MEETING

Mayor Ralston called the meeting to order at 7:00 p.m.

### 2. ADOPTION OF THE AGENDA

20-03-2026 **MOVED** by Gerald Stewart and resolved unanimously to adopt the agenda for 02 March 2026 as amended. **Carried**

### 3. ADOPTION OF THE MINUTES

21-02-2026 3.1 **MOVED** by David Miljour and resolved unanimously to adopt the minutes of 02 February 2026. **Carried**

3.2 **MOVED** by Marc Gauthier and resolved unanimously to adopt the minutes for the approval of the budget of February 09, 2026. **Carried**

### 4. BUSINESS ARISING FROM THE LAST MEETINGS

4.1 By-law to set the property and services tax rate for the 2026 fiscal year and the conditions of collection

#### **BY-LAW NUMBER 001-2026**

#### **BY-LAW TO SET THE PROPERTY AND SERVICES TAX RATE FOR THE FINANCIAL YEAR FINANCE 2026 AND THE CONDITIONS OF COLLECTION**

**WHEREAS** under section 244 of the Act respecting municipal taxation (R.S.Q., c. F-2.1), the municipality may set several general property tax rates according to the categories to which the assessment units belong;

**WHEREAS** pursuant to section 252 of the Act respecting municipal taxation (R.S.Q., c. F-2.1); the Municipality may set the number of payments greater than those that may be made by the debtor of the property tax;

**HEREBY BY-LAW** , all the members of the Council of the Municipality of Bryson having voted in favour of the adoption of this by-law;

22-03-2026 **IT IS MOVED** by Marc Gauthier and resolved unanimously that this **BY-LAW NUMBER 001-2026** entitled " **By-law to set the rate of property and services taxes for the fiscal year of 2026 and the conditions for collection**" be adopted, and that it be hereby ordered, decreed and ruled as follows, namely:

1. The preamble to this Regulation shall form an integral part thereof;

#### 2. Property Tax Rates

2.1 The property tax rate is set at **\$0.83 per \$100** of the value entered on the assessment roll for the 2026 tax year on any taxable immovable located on the territory of the municipality.

#### 3. Services Tax Rates

3.1 In order to provide for the said payment of these services, sufficient compensation is imposed by this regulation and will be levied annually, at the same time as the general property tax, with respect to all the buildings served by these services:

Aqueduct	Sewers	Grey water	Garbage	Composting	Fire
\$705	\$413	\$395	\$412	\$112	\$295

3.2 This compensation is divided between them, according to the method of taxable units. The value of a unit is determined by the annual amount of the sums required in the budget to provide the said services according to the following table:

Building Category	Corresponding taxable unit per dwelling						
	Aqueduct	Sewers	Grey water	Garbage	Recycling	Fire	Debt Services
<b>Residential</b>							
1 Accommodation	1	1	1	1	1	1	1
1 to 20 Accommodations	1/log	1/log	1/log	1/log	1/log	1/log	1/log
<b>Commercial</b>	1/unit	1/unit	1/unit	1/unit	1/unit	1/unit	1/unit
<b>Corresponding taxable unit per unit</b>							
Motel	13	13				1	1
Convenience store	1	1		5	5	1	1
Hardware	1	1			1	1	1
Hair salon	2	2			2	2	2

3.3 In order to meet the expenses set out in the 2026 budget for the maintenance and replacement of the membranes of the municipal system, an annual compensation is imposed. This compensation is set at \$45 per taxable unit as set out in section 3.2 and is distributed evenly among all the tax bills entered on the municipality's collection roll. This compensation is assimilated to a property tax and is payable according to the same terms and conditions as the latter

#### 4. Interest rate on arrears

4.1 From the time taxes become due, outstanding balances bear interest at the annual rate of sixteen percent (16%).

#### 5. Method of payment of fees

5.1 Annual municipal property taxes must be paid in a single payment.

5.2 However, where the total in an account is equal to or greater than the amount fixed by the regulation made under paragraph 4 of section 263 of the B.M.A., currently \$300, they may be paid, at the option of the debtor, in a single payment or according to the following table:

1st instalment	25%	April 1
2nd installment	25%	June 1
3rd instalment	25%	August 3
4th installment	25%	October 1st

5.3 Additional municipal property taxes must be paid in a single instalment by the due date indicated on the invoice. Additional property taxes are generated, but are not limited to, in the case of an update of the property's assessment value following renovations, constructions, demolitions or, at any other time according to the MRC Pontiac's assessment service.

#### 6. Shipping tax bills

6.1 The date by which the tax bills must be sent is March 20, 2026.

## 7. Coming into force

These Regulations come into force in accordance with the Act.

Carried

## 5. MAYOR'S REPORT

5.1 The Mayor is transparent and reads a verbal update regarding our water break in the municipality

5.2 The Mayor presents her monthly report.

## 6. QUESTION PERIOD (public)

The members of the council were able to answer questions from the citizens present

## 7. CORRESPONDENCE AND INFORMATION

### 7.1 **TECQ Resolution 2024-2028**

**WHEREAS** the Municipality has taken note of the *Guide relating to the terms and conditions for the payment of the government contribution under the Transfer Program for Water and Collective Infrastructure of Québec (TECQ) for the years 2024 to 2028*;

**WHEREAS** the Municipality must comply with the terms and conditions of this guide that apply to it in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

023-03-2026

**MOVED** by Marc Gauthier and resolved unanimously;

**THAT** the Municipality undertakes to comply with the terms and conditions of the guide that apply to it;

**THAT** the Municipality undertakes to be solely responsible and to hold harmless the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any and all liability for claims, demands, losses, damages and costs of any kind based on an injury inflicted on a person; the death of the person, damage to property or loss of property attributable to a deliberate or negligent act resulting directly or indirectly from investments made through the financial assistance obtained under the 2024-2028 TECQ program;

**THAT** the Municipality approve the contents and authorize the sending to the Ministry of Municipal Affairs and Housing of the attached work program and all other documents required by the Ministry in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing;

**THAT** the Municipality undertake to submit an annual update of its work program during the period from October 1 to February 15 inclusively;

**THAT** the Municipality undertake to make the autonomous investments imposed on it for the entire five years of the program;

**THAT** the Municipality undertake to inform the Ministry of Municipal Affairs and Housing of any modification that will be made to the work program approved by this resolution

Carried

### 7.2 **Presentation form Update of residents' contact information**

The Director General presents a form to the citizens present, this form is intended to allow us to update and complete residents' files to ensure the accuracy of contact

information and to ensure effective communication regarding municipal services, taxation and any other official notices

The form will be available on our website, Facebook page and a paper copy will be available at the office.

### 7.3 Warden and Council of Mayors Breakfast for Centraide

The mayor gives an update on the fundraiser for Centraide

Breakfast will be served on April 1 from 7:30 a.m. to 9:30 a.m. at the Campbell's Bay Recreation Centre. Tickets are \$20/person.

On sale at the MRC and online.

## 8. ADMINISTRATION

No new issues raised in administration

## 9. FINANCE

### 9.1 Accounts Payable

As confirmed by the accountant, Gerard Labelle, CGA, I, Vanessa Dagenais, Director General and Clerk-Treasurer, certifies that there are sufficient funds to pay the invoices received in the amount of \$192,282.75.

Supplier	Amount (\$)	description
6608604 Canada Inc.	1449.77	OLYS
Anne Turcotte - STAT Gestion municipale	2414.48	8 p.m. bank for support
Centre Fillo Green 9231-6082 Quebec Inc.	3555.75	Garbage
Equipex	9906.31	Maintenance and compressor emergency
Eurofins Environex	312.16	Water test
FQM	316.18	Membership
Gerard Labelle CPA Inc.	4484.02	Accountant
Hydro Quebec	5002.66	Electricity
JLS 3403092 Canada Inc	1378.52	Works materials
Linde Canada Inc.	212.04	gas
Location Martin-Lalonde Inc	5173.88	Garbage/compost/recycling collection
MRC Pontiac	20292.35	Quote Part
Bryson's O.M.H. (2022)	3294.38	Budget
Orkin Canada Corporation	367.92	Pest Management
Petro Pontiac	2171.01	Heating / Diesel Oil
Pontiac Printshop Ltd.	1434.61	
Provan Control Associates Inc.	543.83	Parts for Water Treatment Plant
R.E.M Charette/10633534 Canada Inc	1861.46	Chlorine
RPGL Avocats	636.96	Legal notice
From Telma	1724.63	Communication system
Transparent 43436986	179.76	SIM CARD - Alarms
Telus mobility 37067437	194.26	Telephone bureau
Union of Quebec Municipalities	876.11	Membership
VO3 Inc.	124181.08	Room / maintenance / emergency visits / telephone support
W.A. Hodgins	318.62	Office Supplies
Total Outstanding	192282.75	

024-03-2026 **IT WAS MOVED** by David Miljour, and resolved unanimously, that the invoices received in the amount of \$192,282.75 be paid. **Carried**

## 9.2 Approval of the Pontiac Housing Authority Budget

Postpone to a later meeting.

## 9.3 Submission V03

025-03-2026 **MOVED** by David Mijour and resolved unanimously the approval of the submission of V03 – S-18725 in the amount of \$70,212.57 **Carried**

## 9.4 Resolution for the service agreement with CAT

**WHEREAS** the water treatment plant has two generators requiring regular maintenance;

**CONSIDERING** the bid received from CAT for the service and maintenance of the two generators;

026-03-2026 **MOVED** by Marc Gauthier **AND RESOLVED** unanimously:

**THAT** Council accept CAT's bid for a three (3) year service contract for the two generators at the water treatment plant;

**THAT** the annual cost for the first generator be \$1,965.00 per year;

**THAT** the annual cost for the second generator be \$495.00 per year;

**THAT** the total cost of the contract for the three (3) year period be \$8,485.16, including applicable taxes, either:

- GST: \$369.00
- QST: \$736.16

**THAT** the Executive Director be authorized to sign any document necessary to give effect to this resolution. **Carried**

## 10. NEW BUSINESS

No new business

## 11. COMMITTEE MEETINGS AND REPORTS

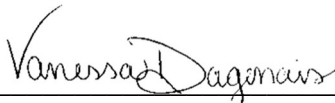
Councillors David Miljour, Gerald Stewart, Serge Lance and Marc Gauthier presented reports and updates.

## 12. OTHERS

## 13. ADJOURNMENT OF THE SESSION

027-03-2026 **MOVED** by Davil Miljour and resolved unanimously that the meeting be adjourned at 8.24 p.m. **Carried**

  
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Joanne Ralston  
Mayor

  
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Vanessa Dagenais  
Director General, Clerk - Treasurer

