

MUNICIPALITY OF BRYSON

Regular meeting of the Bryson Municipal Council held on April 07, 2025 at 7 p.m. at the municipal office located at 833 Principale Street, Bryson (Quebec).

Present Mayor Alain Gagnon and Councillors, Joanne Ralston, Marc Gauthier, Jian Zhang, Serge Lance, Wayne Cameron and

Also present: Vanessa Dagenais, the Director General and Clerk-Treasurer.

A quorum was reached and Mayor Gagnon presided over the meeting.

1. OPENING OF THE MEETING

Mayor Gagnon called the meeting to order at 7:00 p.m.

Conflict of Interest Declaration
A conflict of interest arises when elected officials are placed in a situation where they must choose between their personal interests or those of those around them and the public interest. The conflict of interest sections of the Municipal Elections and Referendums Act are intended to ensure that the decision-making process within a municipal council is not tainted by personal considerations.

2. ADOPTION OF THE AGENDA

023-04-2025 IT IS PROPOSED by Marc Gauthier and unanimously resolved to adopt the agenda for April 07, 2025 as amended. Adopted

3. ADOPTION OF THE MINUTES

024-04-2025 IT IS PROPOSED by Serge Lance and unanimously resolved to adopt the minutes of March 10, 2025. Adopted

4. BUSINESS ARISING FROM THE LAST MEETINGS

4.1 Reminder of the Internal Economy Regulations

The Director General asks to read the internal management regulations adopted in December 2024. She mentioned the importance of mutual respect during council meetings.

4.2 Presentation of the website

Jon Stewart came to give a short presentation of the municipality's new website. He shows us some important pages of the website and we exchanged reactions and comments from the public. We confirm that the website should be launched within a maximum of two weeks.

5. MAYOR'S REPORT

The Mayor presents his monthly report.

6. QUESTION PERIOD (public)

The members of the council were able to answer questions from the citizens present

7. CORRESPONDENCE AND INFORMATION

7.1 Application for financial assistance from RECYC-QUÉBEC under the Home and Community Composting Assistance Program (ACDC) and commitment to comply with its requirements

WHEREAS RECYC-QUÉBEC has relaunched the Home and Community Composting Assistance Program (CCA) (hereinafter the "Program") for which the Municipality of Bryson wishes to submit a project for Home Composting (hereinafter the "Project");

WHEREAS, in order to obtain financial assistance from the Program, all the requirements of the Program's normative framework must be met and all the required information and documents must be sent to RECYC-QUÉBEC;

025-04-2025 **IT IS PROPOSED BY:** Wayne Cameron
SECONDED BY: Marc Gauthier
AND UNANIMOUSLY RESOLVED:

TO AUTHORIZE Vanessa Dagenais, Director General, to sign and submit an application for financial assistance on behalf of the Municipality of Bryson to RECYC-QUÉBEC with respect to the Project, within the framework of the Program and to send any document or information relating thereto;

TO COMPLY with all the conditions and requirements of the Program's normative framework as well as the framework in force (laws, regulations, guidelines, etc.) for the realization of the Project, which must be fully completed by June 30, 2025;

OBTAIN the necessary authorizations for the Project, if applicable;

REGULARLY carry out information, awareness-raising and educational activities at the various stages of its Project, some of which are aimed at the entire population targeted by the Project, at least until the end of the Project;

TO CONFIRM that the Project submitted will at least make it possible to recycle the residential plant organic matter concerned;

TO RETAIN ownership of the community facilities (as part of a component 2 or 3) and to operate, use and maintain them for the duration of the project, at a minimum;

TO SEND RECYC-QUÉBEC the required reporting report(s), including all required documents, in accordance with the requirements of the Program;

OBTAIN from RECYC-QUÉBEC, no later than September 30, 2025, a minimum level of recognition "implementation" of the ICI ON RECYCLE+ program.

TAKE CHARGE of the portion of the project not funded by RECYC-QUÉBEC, if applicable, including in the event of withdrawal by another financial partner. **Adopted.**

8. ADMINISTRATION

8.1 Water Management Technician's Report

Report given orally to the public.

8.2 October and November 2025 Council Session

WHEREAS, the regular meeting of Council scheduled for October 6, 2025 conflicts with the municipal election period, since Council will no longer be in office after October 2, 2025, in accordance with the laws governing municipal elections in Quebec;

WHEREAS, municipal law requires that Council hold a meeting in October despite the election period;

WHEREAS, the regular meeting of Council scheduled for November 3, 2025 is during the swearing-in period for newly elected members, and there is a 10-day grace period following the election to hold a meeting of Council;

WHEREAS, it is in the interest of the municipality that the Council be able to fulfill its legal obligations during these periods;

026-04-2025 **BE IT RESOLVED** that Council approve the following changes to the 2025 meeting schedule:

1. The meeting originally scheduled for October 6, 2025 is rescheduled to October 1, 2025 at 7 p.m.
2. The meeting originally scheduled for November 3, 2025 is postponed to November 17, 2025 at 7 p.m.

027-04-2025

BE IT FURTHER RESOLVED that these changes are made in order to comply with the legal requirements of the **Act respecting elections and referendums in municipalities** (R.S.Q., chapter E-3.3) and to allow the Council to conduct its legal business during the election and oath-taking periods.

8.3 Director General's Delegation of Authority

WHEREAS the Municipal Council of the Municipality of Bryson recognizes the importance of delegating certain administrative responsibilities in order to ensure the efficient and timely management of municipal affairs;

WHEREAS City Council wishes to establish a maximum limit for the expenses or decisions that the Director General may make as part of the delegation of authority;

WHEREAS it is deemed necessary to set this limit at \$1500 so that the Director General can make decisions and make expenses for routine administrative needs without having to wait for the approval of City Council in each case;

028-04-2025

IT IS PROPOSED by Serge Lance that the Municipal Council of the Municipality of Bryson adopt this resolution, approving a limit of \$1500 for the delegation of authority to the Chief Administrative Officer.

WHEREAS any expenditure in excess of this limit will require the prior approval of the Municipal Council;

THAT this resolution be effective immediately and that it be applied to all situations where it is necessary for the Executive Director to make financial decisions within this limit.

Adopted

9. FINANCES

9.1 Accounts Payable

As confirmed by the Accountant, Gerard Labelle, CGA, I, Vanessa Dagenais, Director General and Clerk-Treasurer, certifies that there are sufficient funds to pay the invoices received in the amount of \$66,848.21.

029-04-2025

IT IS PROPOSED by Jian Zhang, and resolved unanimously, that the invoices received in the amount of \$66,848.21 be paid.

Adopted

9.2 Soumission V03

030-04-2025

IT IS PROPOSED by Joanne Ralston and resolved unanimously that Submission S-4024 of V03 for the Turbidity Table be approved.

Adopted

9.3 CLSC Foundation Donation

031-04-2025

IT IS PROPOSED by Joanne Ralston and resolved unanimously that the Municipality make a donation of \$250.00 to the CLSC Foundation to pay for two double bariatric beds and two air mattresses for bed sores for the residents of the Manoir Sacré-Coeur.

Adopted

10. NEW BUSINESS

No new business

11. COMMITTEE MEETINGS AND REPORTS

Councillors Joanne Ralston, Marc Gauthier, Wayne Cameron, Serge Lance and Jian Zhang presented reports and updates.

12. OTHERS

12.1 Lawn mowing at the lion park

The subject was discussed during the question period.

13. ADJOURNMENT OF THE SESSION

032-04-2025

IT IS PROPOSED by David Miljour and resolved unanimously that the meeting be adjourned at 20:06. **Adopted**

Alain Gagnon
Mayor

Vanessa Dagenais
Director General, Clerk-Treasurer

