

MUNICIPALITY OF BRYSON

Regular meeting of the Bryson Municipal Council held on March 10, 2025 at 7 p.m. at the municipal office located at 833 Principale Street, Bryson (Quebec).

Present Pro Mayor Dave Miljour and Councillors Jian Zhang, Serge Lance, Wayne Cameron and

Also present: Vanessa Dagenais, the Director General and Clerk-Treasurer.

Absent: Mayor, Alain Gagnon

The quorum was reached and the Pro Mayor Miljour chaired the meeting.

1. OPENING OF THE MEETING

The Pro Mayor David Miljour opened the meeting at 19:00.

Conflict of Interest Declaration
A conflict of interest arises when elected officials are placed in a situation where they must choose between their personal interests or those of those around them and the public interest. The conflict of interest sections of the Municipal Elections and Referendums Act are intended to ensure that the decision-making process within a municipal council is not tainted by personal considerations.

2. ADOPTION OF THE AGENDA

015-03-2025 IT IS PROPOSED by Marc Gauthier and resolved unanimously to adopt the agenda for March 10, 2025 as amended. Adopted

3. ADOPTION OF THE MINUTES

016-03-2025 IT IS PROPOSED by Serge Lance and resolved unanimously to adopt the minutes of 10 February 2025. Adopted

4. BUSINESS ARISING FROM THE LAST MEETINGS

4.1 Presentation of the Website.
The presentation has been postponed to a later date – date to follow.

4.2 Questions regarding the salary of the Water Management Technician.

Cr. Joanne Ralston explained it orally. The Director General is researching other municipalities with the same plant as the Municipality of Bryson. We confirm that Bryson is currently within the salary and hourly standards of the Water Management Technician.

4.3 Ian Lépine Renovation Bid.

WHEREAS Council has considered Ian Lépine's bid for the renovation and construction of the decontamination room;

WHEREAS this work is necessary to meet the specific needs of a decontamination room that complies with the required standards;

WHEREAS Ian Lépine's bid presents appropriate conditions and costs for the execution of this work;

WHEREAS the total amount of the bid is \$63,207.51 and that this amount will be funded from the 2024-2029 TECQ;

017-03-2025 IT IS PROPOSED by Joanne Ralston and resolved unanimously that Council approve the bid of Ian Lépine for the renovation and construction of the decontamination room;

FURTHER, be it resolved that the Executive Director is authorized to sign all documents necessary to formalize the agreement and commence work as soon as possible.

Adopted

5. MAYOR'S REPORT

The Pro Mayor presents his monthly report.

6. QUESTION PERIOD (public)

The members of the council were able to answer questions from the citizens present

7. CORRESPONDENCE AND INFORMATION

7.1 Local Road Assistance Program

Sub-component – Specific Improvement Projects by Electoral District

WHEREAS the Municipality of Bryson has taken note of the terms and conditions for the application of the Special Improvement Projects (SAP) component of the Local Road Assistance Program (PAVL) and undertakes to comply with them;

WHEREAS the road network for which an application for financial assistance has been granted is under municipal jurisdiction and is eligible for the PAVL;

WHEREAS the work was carried out in the calendar year in which the Minister authorized it;

WHEREAS the work or the costs inherent in it are eligible for the PAVL;

WHEREAS Accountability Form V-0321 has been duly completed;

WHEREAS the transmission of the project accounts was made at the end of the work or no later than **December 31, 2021** of the calendar year in which the Minister authorized them;

WHEREAS the payment is conditional on the Minister's acceptance of the rendering of accounts for the project;

WHEREAS, if the rendering of accounts is found to be in compliance, the Minister shall make a payment to the municipalities on the basis of the list of work approved by the Minister, but shall not exceed the maximum amount of assistance as set out in the letter of announcement;

WHEREAS the other sources of funding for the work have been declared;

018-03-2025

IT IS PROPOSED by Serge Lance and resolved unanimously to approve the expenditures in the amount of \$44,589.60 related to the improvement work and the eligible related costs mentioned in Form V-0321, in accordance with the requirements of the Ministère des Transports du Québec, and recognize that in the event of non-compliance therewith, the financial assistance will be terminated.

Adopted

7.2 Club Quad Pontiac

Cr Joanne Ralston reads the letter aloud. The general manager will contact the Pontiac Quad Club and let them know that two advisors (Marc Gauthier and Serge Lance) will meet with them.

7.3 CLSC Donation Request

Cr Joanne Ralston reads the letter aloud. We are going to discuss at a working session about the donation we could make to them.

8. ADMINISTRATION

8.1 Water Management Technician's Report

Report given orally to the public.

8.2 Training Reception and integration of newly elected officials.

CONSIDERING THAT the importance of this training for the development of the Director-General's skills, as well as the relevance of the content in relation to the latter's responsibilities,

019-03-2025 **IT IS PROPOSED** by Marc Gauthier and resolved unanimously to approve the expenditure of \$175 for training. **Adopted**

9. FINANCES

9.1 Accounts Payable

As confirmed by the Accountant, Gerard Labelle, CGA, I, Vanessa Dagenais, Director General and Clerk-Treasurer, certifies that there are sufficient funds to pay the invoices received in the amount of \$134,804.88.

020-03-2025 **IT IS PROPOSED** by Jian Zhang, and resolved unanimously, that the invoices received in the amount of \$134,804.88 be paid. **Adopted**

10. NEW BUSINESS

No new business

11. COMMITTEE MEETINGS AND REPORTS

Councillors Joanne Ralston, Marc Gauthier, Wayne Cameron, Serge Lance and Jian Zhang presented reports and updates.

12. OTHERS

12.1 TECQ Resolution Version 4

CONSIDERING:

- The municipality has read the Guide to the terms and conditions for the payment of the government contribution under the Gas Tax Program and the Quebec Contribution (TECQ) for the years 2019 to 2024;
- The municipality must comply with the terms and conditions of this guide that apply to it in order to receive the government contribution that was confirmed in a letter from the Minister of Municipal Affairs and Housing.

021-03-2025 **Be it resolved that:**

- The municipality agrees to abide by the terms and conditions of the guide that apply to it;
- The municipality undertakes to be solely responsible and to hold harmless the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any and all liability for claims, demands, losses, damages and costs of any kind based on an injury inflicted on a person, the death of that person, damage to property or loss of property attributable to a deliberate or negligent act resulting directly or indirectly from investments made through the financial assistance obtained under the 2019-2024 TECQ program;
- The municipality approves the contents and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached work program No. 04 and all other

documents required by the Ministry in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing;

- The municipality undertakes to meet the minimum capital asset threshold imposed on it for the entire five years of the program;
- The municipality undertakes to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work program approved by this resolution.
- The municipality hereby certifies that the attached work program no. 04 includes true realized costs.

12.2 Flag of Quebec and Canada

Cr. Joanne pointed out that the revitalization project calls for the purchase of flags and their installation throughout the municipality. She suggested that the municipality look at the number of flags needed and start putting them up all over the village.

13. ADJOURNMENT OF THE SESSION

022-03-2025

IT IS PROPOSED by Serge Lance and resolved unanimously that the meeting be adjourned at 8:11 p.m.

Adopted

David Miljour
Pro Mayor

Vanessa Dagenais
Director General, Clerk - Treasurer

007-01-2025

