

MUNICIPALITY OF BRYSON

Regular meeting of the Municipal Council of Bryson held September 11th, 2023 at 7:00 p.m. at the Municipal Office located at 833 Principale Street, Bryson, QC.

Present: Mayor Alain Gagnon, Pro-Mayor Dave Miljour, Councillors Joanne Ralston, Jian Zhang, Serge Lance, Wayne Cameron and.

Also present is Vanessa Dagenais, the Director General, Clerk - Treasurer

Quorum is met and Mayor Gagnon presides over the meeting.

1. OPENING OF THE MEETING

Mayor Gagnon called the meeting to order at 7:00 p.m.

*Conflict of Interest Statement –  
A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict-of-interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal considerations.*

2. ADOPTION OF THE AGENDA

The following items were added to the agenda:

- 12.1 MTQ permit for Christmas parade.
- 12.2 Purchase of winter equipment.
- 12.3 Employee compensation.
- 12.4 Hiring of administrative assistant.

2023-09-76      **IT WAS MOVED** by Dave Miljour and unanimously resolved to adopt the agenda for September 11th, 2023 as amended. Carried

3. ADOPTION OF THE MINUTES

2023-09-77      **MOVED** by Serge Lance and unanimously resolved to adopt the minutes of July 10th, 2023. Carried

4. MATTERS ARISING FROM THE PREVIOUS MEETING

4.1 **AUTHORIZATION OF EXPENSES - OCTOBER 29, 2023 BY-ELECTION - REMUNERATION**

2023-09-78      **IT IS PROPOSED** by Dave Miljour and unanimously resolved to authorize the remuneration for the by-election of all election officers in accordance with the Regulation respecting the tariff of remuneration payable for municipal elections and referendums, Act respecting elections and referendums in municipalities (chapter E-2.2, s. 580). It is also resolved to authorize an additional amount of 12% for the returning officer, Sarah Bertrand, and the election clerk, Julie Bertrand. Carried

5. MAYOR’S REPORT

Mayor Gagnon provided his monthly activity report.

6. QUESTION PERIOD (public)

Council members were able to answer questions from the citizens present.

7. CORRESPONDANCE AND INFORMATION

7.1 Sureté du Québec by-laws

**Considering** the steps undertaken by the MRC's Public Security Committee (CSP) with regards to the revision and updating of the following municipal public security by-laws applicable by the Sûreté du Québec and attached hereto to form an integral part hereof:

- By-law concerning parking
- By-law concerning security, peace and order in public places
- By-law concerning nuisances
- By-law concerning peddling
- By-law concerning the outdoor use of water
- By-law concerning alarm systems;

**Considering** that this review and updating exercise by the MRC ensures uniformity within the MRC territory with regard to the application of said by-laws;

**Considering** that the CSP's recommendations were presented to the members of the Council of Mayors;

**Considering** the analysis by the Council of Mayors of the CSP's recommendations and the aforementioned by-laws;

2023-09-79

**IT IS PROPOSED** by Dave Miljour and resolved that the Council of Mayors recommend to the local municipalities on its territory to proceed with the updating of their by-laws by adopting the above-mentioned public safety by-laws in accordance with the steps provided for by law.

Carried

7.2 Resolution for Programme de soutien à des projets de garde pendant la relâche scolaire et la période estivale.

**WHEREAS** the Ministère de la Famille (Ministère) has developed and implemented the Programme de soutien à des projets de garde pour la relâche scolaire et la période estivale 2024 (Program), which aims to support new projects or enhance the existing childcare offer for school-age children, during the school break and the 2024 summer period, in order to promote a better balance of family and professional responsibilities for parents of school-age children ;

**WHEREAS** the Municipality of Bryson wishes to submit a request for financial support to the Ministry in 2023-2024 for a project to increase the supply of daycare for school-age children during the summer period and major school breaks;

2023-09-80

**IT IS PROPOSED** by Wayne Cameron and unanimously resolved to authorize the request for financial support within the framework of the Program for a project to increase the supply of daycare for school-age children during the school break and summer period 2024 and to authorize Mrs. Vanessa Dagenais to act as delegated agent for the follow-up of the request for financial support and, if this request is accepted by the Ministry, to sign the financial support agreement on behalf of the Municipality of Bryson.

Carried

7.3 Resolution 2023-72 Independent study of Ottawa River water levels

**WHEREAS** the spring flooding period of the Ottawa River has been unstable over the past seven (7) years due to management challenges arising from climate change and development in its watershed; and

**WHEREAS** major floods have occurred in 2017, 2019 and 2023, affecting many residents and municipalities; and

**WHEREAS** municipalities along the Ottawa River are concerned about the timing of flooding and the inability to manage the river, as well as its impacts on residents and municipalities; and

**WHEREAS** a comprehensive study must be undertaken to develop appropriate management tools and practices to reduce flooding of the Ottawa River;

2023-09-81

**IT IS PROPOSED** by Joanne Ralston,

**THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Bryson request the Minister of Emergency Preparedness to conduct an independent study of the Ottawa River and its tributaries and basins in order to provide the Ottawa River Planning Commission with better tools to adapt the river to the influence of climate change and development impacts; and

**BE IT FURTHER RESOLVED** that the Council of the Municipality of Bryson also request the creation of a cross-border advisory council representing municipalities in support of this petition, charged with the responsibility of following up on the recommendations of the Ottawa River Planning Commission.

**BE IT FURTHER RESOLVED THAT** this petition be sent to all municipalities along both sides of the Ottawa River for their support.

**Carried**

**7.4 Authorization - Temporary landing and launching ramp in the Ottawa River at Bryson**

Postponed until next meeting because of missing information.

**7.5 Programme d'aide à la voirie Locale Volet PPA-CE**

We have been allocated \$20,000 in financial assistance for road improvements in the municipality.

**7.6 Fonds d'assurance des municipalités du Québec / FQM insurance**

Recommendations were given to council members.

**8. ADMINISTRATION**

There were no items to raise at this meeting.

**9. FINANCES**

**9.1 Purchase of a new truck**

**CONSIDERING** that the winter season is just around the corner;

**CONSIDERING** that our employees do not have their Class 3 license to drive the plow;

**CONSIDERING** the cost of having someone qualified to drive with the employee the first year they receive their license;

**CONSIDERING** the previous year when we had no proper means of clearing the streets and had to wait until the last minute for someone to come and do the clearing

2023-09-82

**IT IS PROPOSED** by Dave Miljour and unanimously resolved that the Municipality of Bryson purchase a new Ford Super Duty F-350 truck for snow clearing during the winter season at a cost of \$103,578.09.

**Carried**

9.2 Accounts payable

As confirmed by the accountant, Gerard Labelle CGA, I, Vanessa Dagenais, Director General and Clerk-Treasurer, certify that there are sufficient funds to pay the invoices received in the amount of 213,714.21 \$.

2023-09-83 IT IS PROPOSED by Jian Zhang, and unanimously resolved, that the invoices received in the amount of \$213,714.21 be paid. Carried

9.3 Permit prices

Postponed to next meeting

9.4 Winter tires for Dodge Ram

Cr. Dave Miljour to check prices

9.5 Line of credit increase

CONSIDERING the increase in the cost of living and merchandise in recent years;

CONSIDERING that the Municipality has had to make unforeseen purchases;

CONSIDERING that we must be financially prepared to deal with any unexpected changes;

2023-09-84 IT IS PROPOSED by Dave Miljour and unanimously resolved to increase the line of credit to \$400,000.00. Carried

10. NEW BUSINESS

10.1 Renovation Benoit Dumouchel

Vanessa will call for the installation of new doors at the municipal garage.

11. MEETINGS AND COMMITTEE REPORTS

Councillors provided an update on their respective portfolios.

12. OTHER

12.1 MTQ Permit for Christmas Parade.

Vanessa must make an appeal to receive a permit for the parade.

12.2 Hiring of administrative assistant

CONSIDERING THAT office turnover must be efficient and productive;

CONSIDERING THAT there is a lot of work for only one person in the office

CONSIDERING THAT the Director General is taking several training courses and we must close the office to free up her time

2023-09-85 IT IS PROPOSED by Serge Lance and unanimously resolved that Sophie Newberry be hired as Administrative Assistant. Carried

12.3 Employee compensation

2023-09-86 IT WAS MOVED by Wayne Cameron and unanimously resolved to pay Jacqueline Ralston a 40-hour week at \$30/hour. Carried

13. ADJOURNMENT

2023-09-87    **IT WAS MOVED** by Wayne Cameron and unanimously resolved that the meeting be adjourned at 9:49 p.m.

**Carried**

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Alain Gagnon  
Mayor

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Vanessa Dagenais  
Director General, Clerk - Treasurer